



**Thousand Oaks DART**  
 General Meeting  
**MINUTES**  
 July 22, 2021



<b>Time</b>	1900
<b>Location</b>	Ventura County Sheriff's Office: 2101 E Olsen Rd, Thousand Oaks, CA
<b>Facilitator &amp; Minutes</b>	Tom Horan & Mieke Miller

**Call to Order:** 1907

**Attendees/Members present** (13): Thomas Horan, Mieke Miller, Paul Warren, Davidson Adler, Eric Bosworth, Ed Hufschmidt, Patrick Newburn, Tammy Adams, Paul Guggenheimer, Ross Kocen, Tom Musgrove, Erin Huey, Joseph Lamoree

**Liaisons present** (0):

**Meeting was concluded:** 2030

Officer Reports		
Name	Agenda Items	Minutes
<b>Tom Horan</b> <i>Chair</i>	<ul style="list-style-type: none"> <li>• General Updates</li> <li>• Training: First Aid</li> </ul>	<b>Birthdays:</b> Hall (07/21), Santisteban (08/13) <b>Service Anniversaries:</b> Rini (2), 07/25 <ul style="list-style-type: none"> <li>• Reminder that a shared language and a shared skill instills confidence in leadership</li> <li>• Per liaisons: DART is currently active per pre-Covid times; DART seeking full EMR status within the county; would love to see more use of DART</li> <li>• Re-initiating weekly patrols</li> </ul>
<b>Davidson Adler</b> <i>Vice Chair</i>	<ul style="list-style-type: none"> <li>• Membership Hours</li> </ul>	<ul style="list-style-type: none"> <li>• YTD service hours (last year): 1717 (averaging 62 hours/member)</li> <li>• Please enter hours into Better Impact</li> </ul>
<b>Aaron Hall</b> <i>Operations</i>	<ul style="list-style-type: none"> <li>• Event De-brief: 4<sup>th</sup> of July Events</li> <li>• Distribution of New Gear Bag to EMRs</li> <li>• Future Events</li> </ul>	<ul style="list-style-type: none"> <li>• Scheduled Events: Concert in the Park (Aug); Relay for Life (Sep)</li> </ul>
<b>Mieke Miller</b> <i>Secretary</i>	<ul style="list-style-type: none"> <li>• Technology</li> <li>• Records &amp; Notifications</li> <li>• YTD Hours Report</li> </ul>	<ul style="list-style-type: none"> <li>• Ham radio licensing: no more Goodkin classes scheduled for the remainder of 2021 – will look into bringing them onsite</li> <li>• Look into anniversary pins</li> </ul>
<b>Paul Warren</b> <i>Treasurer</i>	<ul style="list-style-type: none"> <li>• Budget Update(s)</li> </ul>	<ul style="list-style-type: none"> <li>• \$32,650 from city</li> <li>• 10K grant for equipment: iPad; wrap for 1 vehicle</li> <li>• Increase of \$3,100!</li> </ul>



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Committee Reports		
Name	Agenda Items	Minutes
<b>Medical</b> <i>Erin Huey</i>	<ul style="list-style-type: none"> <li>• Training: First Aid</li> </ul>	<ul style="list-style-type: none"> <li>• Provided overview of First Aid Bags/Kits (BLS and EMR Bags)</li> <li>• Reviewed Patient Initial Assessment</li> </ul>
<b>Member training</b> <i>Open</i>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
<b>New member training</b> <i>Open</i>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
<b>Equipment</b> <i>Open</i>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
<b>Vehicles</b> <i>Open</i>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
<b>Technology</b> <i>Patrick Newburn</i>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>

Unfinished Business
<ul style="list-style-type: none"> <li>• Bylaws revision effort in progress: Miller (lead), Kocen, Huffschmidt</li> <li>• Incorporate physical fitness criteria (from FEMA)</li> </ul>
New Business
<ul style="list-style-type: none"> <li>• Proposal to start working with SAR</li> <li>• Request that DART responses (callouts, events, etc.) be included in Sheriff's Dept. Social Media posts (Twitter, etc.)</li> <li>• Schedule regular patrols</li> </ul>
Sector Reports
<ul style="list-style-type: none"> <li>•</li> </ul>
Training
<ul style="list-style-type: none"> <li>• See Medical Minutes, above</li> </ul>
Member Spotlight
<ul style="list-style-type: none"> <li>•</li> </ul>
Liaisons - Sr. Deputy Rob Brady & Sgt. Dillan Alvarez
<ul style="list-style-type: none"> <li>•</li> </ul>