



**Thousand Oaks DART**  
 General Meeting  
**MINUTES**  
 May 27, 2021



**Time** 1900  
**Location** Ventura County Sheriff's Office: 2101 E Olsen Rd, Thousand Oaks, CA  
**Facilitator & Minutes** Tom Horan & Mieke Miller

**Call to Order:** 1907

**Attendees/Members present (12):** Thomas Horan, Mieke Miller, Paul Warren, Erin Huey, Eric Bosworth, Ed Hufschmidt, Aaron Hall, Patrick Newburn, Davidson Adler, Tammy Adams, Joseph Lamoree, Sharon Oshana

**Liaisons present (0):** None

**Meeting was concluded:** 2040

Officer Reports		
Name	Agenda Items	Minutes
<b>Tom Horan</b> <i>Chair</i>	<ul style="list-style-type: none"> <li>• General Updates</li> <li>• First Aid</li> <li>• First Aid Station Training</li> </ul>	<p><b>Birthdays:</b> Adams (06/13), Adler (07/03), Hall (07/21)  <b>Service Anniversaries:</b> Horan (15), 06/15</p> <ul style="list-style-type: none"> <li>• Per Capt. Fryhoff, department expected to be in full swing by 15Jun2021; Capt. Fryhoff acknowledged that DART first aid was excellent and that the department may adopt some of the protocols</li> <li>• Provided First Aid Station Training: Train to the Mission!</li> </ul>
<b>Tammy Adams</b> <i>Vice Chair</i>	<ul style="list-style-type: none"> <li>• General Updates</li> <li>• Adoption of Special Provisions</li> <li>• Board Nominations</li> <li>• Election &amp; Voting</li> <li>• Applicant Updates</li> </ul>	<ul style="list-style-type: none"> <li>• 2021 Voting Requirement(s): individuals can vote if on team for at least 6 months</li> <li>• Vote to be held during June General Meeting</li> </ul>
<b>Davidson Adler</b> <i>Operations</i>	<ul style="list-style-type: none"> <li>• Event Updates</li> <li>• Inventory Webinar Report</li> </ul>	<ul style="list-style-type: none"> <li>• 3 Events are on the calendar: 1) Basketball Tournament at CLU – 0900 to 1300, no spectators; 2) 4<sup>th</sup> of July First Aid at Picnic; and 3) 4<sup>th</sup> of July Traffic Control (2000 to 2200)</li> <li>• Sign up for events on Better Impact calendar</li> </ul>
<b>Mieke Miller</b> <i>Secretary</i>	<ul style="list-style-type: none"> <li>• Technology</li> <li>• Records &amp; Notifications</li> <li>• YTD Hours Report</li> </ul>	<ul style="list-style-type: none"> <li>• Voting Special Provision document draft ready to go out (Survey Monkey) – expiration to be updated to 2022</li> </ul>
<b>Paul Warren</b> <i>Treasurer</i>	<ul style="list-style-type: none"> <li>• Budget Updates</li> </ul>	<ul style="list-style-type: none"> <li>• 9K left in budget that must be spent by the following Friday – propose purchasing the following: 1K for medical bags (EMR), wire mics for police radios, spare radio batteries, extra radio chargers, 4 Craftsmen toolkits, boot bands, team dinner (cater/bbq)</li> </ul>
<b>Sharon Oshana</b> <i>Advisor</i>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>



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Committee Reports		
Name	Agenda Items	Minutes
<b>Medical</b> <i>Erin Huey</i>	•	•
<b>Member training</b> <i>Open</i>	•	•
<b>New member training</b> <i>Open</i>	•	•
<b>Equipment</b> <i>Arron Hall</i>	•	•
<b>Vehicles</b> <i>Open</i>	•	•
<b>Technology</b> <i>Patrick Newburn</i>	•	•

Unfinished Business
<ul style="list-style-type: none"> <li>Bylaws revision effort in progress: Miller (lead), Kocen, Huffschtmidt               <ul style="list-style-type: none"> <li>Incorporate physical fitness criteria (from FEMA)</li> </ul> </li> <li>VCSO door cards – CLETS test required</li> </ul>
New Business
<ul style="list-style-type: none"> <li>The VCAalert update requests are legitimate – please update your profile to ensure continued updates via the system</li> </ul>
Sector Reports
•
Training
•
Member Spotlight
•
Liaisons - Sr. Deputy Rob Brady & Sgt. Dillan Alvarez
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